



# Instructional Excellence Award

## NOMINATION FORM

NOMINATION DEADLINE IS JANUARY 31, 2012

All current NAIT instructors are eligible; however, an instructor is not eligible to win the award in two consecutive years.

### THE INSTRUCTOR EXCELLENCE AWARD RECIPIENTS FOR THE 2010-2011 ACADEMIC YEAR WERE:

- Marc Anderson, Computer Engineering Technology, School of Information Communication and Engineering Technologies
- Ridha Atioui, English as a Second Language, Department of Continuing Education
- Gabriela Catuneanu, Mathematics, School of Information Communication and Engineering Technologies
- Philip Colclough, Power Engineering Certificate, School of Sustainable Building and Environmental Management
- Lia Green, Medical Laboratory Technology, School of Health Sciences
- Bobby Haraba, Heavy Equipment Technician, School of Trades
- Stephanie Ibach, Business Administration - Accounting, JR Shaw School of Business

### SUBMISSION DEADLINE

The Department of Teaching and Academic Development (DTAD) must receive all nominations by **4:30 pm on January 31, 2012.**

Nominations can be dropped off in person or mailed to NAIT, U106, 11762 - 106 Street, Edmonton AB T5G 2R1.

**Important: This is the ONLY drop-off location.**

For more information, please visit the DTAD office in room U106 or call 780-491-1342.

Late nominations will not be considered.



### NOMINATION RULES AND GUIDELINES

1. The nominator(s) must be a NAIT student.
2. Prior to filling out the nomination package, the student nominator(s) must consult the nominee to determine his/her willingness to be nominated for the award.
3. A nominator(s) cannot nominate more than one instructor per academic year.
4. The student nomination package must include the following forms that are to be completed by the nominator(s):
  - Nomination Form (Form A)
  - Student Questionnaire (Form B)
  - Student Signatures (Form C)
5. The nomination package will not be considered complete without other support materials submitted by each nominated instructor. DTAD will contact these instructors with the details of this additional information.
6. The chance of receiving the award is greatly enhanced by the completeness of the Student Questionnaire (Form B) and support materials provided by the nominee.
7. All award recipients' names will be posted in the Nugget and other NAIT public relations publications.

### Freedom of Information and Protection of Privacy (FOIP)

The personal information recorded on this form is being collected under the authority of the Technical Institutes Act and Section 32(c) of the Freedom of Information and Protection of Privacy Act (FOIP). The information will be used for the purpose of employee recognition and is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (FOIP).



**NOMINATION FORM - FORM A**



Instructor's Name: (Please Print): \_\_\_\_\_

Course Number: \_\_\_\_\_ Class Size: \_\_\_\_\_

School: \_\_\_\_\_

Program: \_\_\_\_\_

Office Phone #: \_\_\_\_\_ Office Room #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Subject(s) Taught:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

Nominator's Signature: \_\_\_\_\_

Nominee's Signature: \_\_\_\_\_





## STUDENT QUESTIONNAIRE - FORM B

Please provide examples in point form regarding the instructor you have nominated. As you respond to the questions, please try to provide behavioural information as opposed to personality information about the nominated instructor. You may use another paper to answer these questions..

1. Responds to the individual needs of the student in and out of the classroom. (Evidence of out-of-class student support. Evidence of in-class student support.)

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2. Promotes a positive learning environment. (Evidence of enthusiasm toward teaching. Evidence that class time is used effectively. Evidence of feedback and assessment supporting student learning.)

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3. Demonstrates appropriate and innovative teaching methods. (Evidence of unique teaching approaches. Evidence of teaching strategies that support learning objectives.)

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STUDENT QUESTIONNAIRE - FORM B



4. Demonstrates a thorough knowledge of the subject matter. (Evidence of currency in the subject matter. Evidence that the instructor communicates the materials well.)

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5. Models professional attitudes and values. (Evidence of respect for learners. Evidence of approachability. Evidence of encouraging student success.)

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6. Additional comments (can include feedback to the students, organization of lessons and instructional materials, rapport with students, etc.) (Evidence of going above and beyond.)

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**STUDENT SIGNATURES - FORM C**

Student Name: (Please Print): \_\_\_\_\_

Program: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**ADDITIONAL STUDENT NOMINATORS**

Greater consideration is given to those nominations signed by more than half of the class. A minimum of five student signatures is required. You may use another paper to gather more signatures.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

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Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ I.D.#: \_\_\_\_\_

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