



SCHOOL OF HEALTH SCIENCES

CYTOTECHNOLOGY PROGRAM Career Investigation Report



Guidelines

It is essential that anyone applying to the Cytotechnology Program have a clear understanding of the educational program as well as the responsibilities of a Cytotechnologist. This questionnaire allows you to detail how you came to the decision that you are serious about becoming a member of this profession. Include as much relevant information as possible using ONLY this form and complete all sections.

Please submit a typed Career Investigation Report; handwritten submissions will be rejected. Once you have completed the report, you must send it to the Registrar's Office, along with your official transcripts, to be added to your admissions file. Applications to the Cytotechnology program will not be considered for admission until all required supporting documentation has been received in the Registrars' Office **no later than March 31st**.

You can submit your Career Investigation Report by uploading a saved copy through the MyNAIT Portal. For detailed instructions on how to submit your Career Investigation Report online, please visit www.nait.ca/careerinvestigation. In this case you do not need to sign the last page of the form. Alternatively a printed and signed hard copy of the report can be submitted in person or by mail to the Registrar's Office at the address below:

Office of the Registrar
11762-106 St. NW, Suite 1000
Edmonton, AB T5G 3H1

Name: _____ Date: _____



Section 1:

In order to prepare your career investigation report, the following activities are *suggested*.

1. Program Information Sessions at NAIT:

Check the website at www.nait.ca/infosessions for information on when they are offered.

2. Tour of Cytotechnology Facilities:

Participate in a tour of the Cytotechnology Department of a medical laboratory in an affiliated training site/region. To register for a daytime tour, call one of the contact people listed below during regular office hours between 7 a.m. and 3 p.m. Leave a message on the voice mail giving your name and phone numbers at which you may be contacted during the day. Please cancel your appointment if unable to attend.

3. Additional Activities:

Potential students are encouraged to explore the career of Cytotechnology by thoroughly investigating and utilizing various resources. Some examples are: Attend a local career fair, meet with a career/guidance counselor, talk with people working in the Cytology field, etc.

4. For further information: contact the NAIT Cytotechnology program Ú[* !æ Assistant at (780) 471-766Ē

Cytotechnology Program – Clinical Sites:

DynaLIFE8L

10150 102 Street, #200
Edmonton, AB T5J 5E2

Contact: Šă à• æ Ā æ
1-800-661-9876
(780) 451-3702 ext. 3235
Fax: 780-454-2950
ĵă à• æ Ē@O dynalifedx.com

Calgary Laboratory Services does not offer laboratory tours; however, an information session is available.

Calgary Laboratory Services
Cytopathology Division9, 3535 Research Road
NW Calgary, AB T2L 2K8

Contact: Rosemin Kara
(403) 770-3574
Rosemin.Kara@cls.ab.ca

Additional Laboratories Offering Cytotechnology Lab Tours:

Lethbridge Regional Hospital
Contact: Michelle Row
(403) 388-6162

Red Deer Regional Hospital
Contact: Shawn Howse
(403) 343-4853

Medicine Hat Diagnostic Laboratory
Contact: Lynn Frank
(403) 527-3121 ext.107



Section 2 (for scoring):

Please answer all questions in this section.

- 1) Briefly outline the major responsibilities of a Cytotechnologist
(1600 Character limit)

- 2) Did you visit a Cytotechnology laboratory department as part of your career investigation within the past 12 months?

Yes (give details below)

No

Location: _____

Date: _____

Time Spent: _____

Activities: (what did you observe, describe procedures)
(1100 Character limit)



Section 2 (for scoring) continued:

Please answer all questions in this section.

Name of Office Personnel: _____

Contact Phone Number: _____

What did you find most beneficial about your lab visit?
(1100 Character limit)

3) Do you have any previous experience or skills that may be relevant to this profession?

Yes (give details below)

No

(900 Character limit)



Section 2 (for scoring) continued:

Please answer all questions in this section.

- 4) Do you have any previous education or courses that may be relevant to this profession?

Yes

No

(give details below and include the number of years of education and any credentials obtained)
(900 Character limit)

- 5) What personal qualities do you feel you possess that would make you suited for this profession?
(1100 Character limit)

- 6) Are you aware that employment in this field requires a criminal records check?

Yes

No



Section 2 (for scoring) continued:

Please answer all questions in this section.

7) Did you visit NAIT as part of your career investigation within the past 12 months?

Yes

No

If yes, which activities were you involved in? It is recommended that you participate in a minimum of one of the following activities:

a. Program Information Session

Date: _____

b. Counseling from NAIT Student Recruitment

Date: _____

c. Attend NAIT "Open House"

Date: _____

d. Visit NAIT Website

e. Other (please give details)

(800 Character limit)



Section 2 (for scoring) continued:

Please answer all questions in this section.

8) Which individuals have you contacted to obtain information? Please give names, dates, and organizations visited or contacted (if applicable).

a. Cytotechnologists/Cytotechnology Students
(300 Character limit)

b. Clinical Instructors
(300 Character limit)

c. NAIT Staff/Instructors
(300 Character limit)

d. Others
(800 Character limit)



Section 2 (for scoring) continued:

Please answer all questions in this section.

- 9) Please provide two references and indicate their relationships to you (i.e.: employer, teacher, neighbor, etc.)

a. Name: _____

Address: _____

Phone: _____

Relationship to you: _____

b. Name: _____

Address: _____

Phone: _____

Relationship to you: _____



Section 3:

Á APPLICANT'S CHECKLIST

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In order for your application to be processed all of the following must be completed and submitted:

Apply online to the Cytoechnology Program through APAS

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Submit a complete and current Career Investigation Form

Submit midterm marks (if applicable),

If you attended high school or a post-secondary institution outside of Alberta, you must request an official transcript to be sent to the Registrar's Office as soon as grades are available. If you attended high school or a post-secondary school within Alberta, your transcripts will automatically be requested through APAS.

By checking this box I certify that I completed this form in my own words. I recognize that if I have plagiarized or provided any false information in any part of this document, I will forfeit my admission to the Cytotechnology program.

A signature is not required if this form is submitted electronically through the [MyNAIT Portal](#)

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Signature: _____ Date: _____