

Business Administration Year 1

Notebook Computer Option

How can you gain a competitive edge in the marketplace?

Would you like to strengthen your business computer skills given today's trends?



Since 1995, NAIT's Business Administration program has successfully offered a **Notebook Computer Option** to Year 1 students. All accepted and conditionally accepted students to Business Administration, Year 1 are eligible for this voluntary **Notebook Computer Option**. Students bring their personal notebook computers to class every day. To participate in this program students would have to purchase their own notebook computers. Specifications are described on the reverse. As well, contact names for sign up are on the reverse.

How the program works

Students participating in the **Notebook Computer Option** use their computers for notetaking, homework, specific software applications, study, assignments, e-mail, Internet browsing, online discussions and electronic testing. Participants will be together for most classes and all classmates will be using their notebooks in and out of class. High speed wireless connections to the internet and student intranet are available at various campus locations.

NAIT's second-year programs of Accounting, Finance, Marketing, and Management do not presently have a **Notebook Computer Option**, but your notebook will continue to be very useful for doing work in your second year, providing you with guaranteed access to network resources when you need it.

What students say

"Developing computer skills through the notebook group is a future asset to have! I saw the program as a resume builder; I saw it as an opportunity to build my computer skills. The future is evolving so that everything is being done with computers; I want to be a part of that." - Sheila Rahmanian

"Having a notebook was incredibly useful because being able to work with the computer in class every day allowed me to improve my skills continuously." - Cliff De Bruijn

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Specifications

The computer should have the following minimum specifications:

- 512 MB Ram
- Windows XP operating system
- 802.11b or higher Wireless network card
- 1GHz or greater speed processor

Purchase Considerations

When purchasing a notebook, consider several elements as well as cost:

- Local technical support
- Loaners from service company
- Vendor reputation
- Loans/financing options

Special pricing of software is usually offered by the NAIT Tech Store for registered participants (<http://www.nait.ca/techstore/>). The Microsoft Office software package provides **Word**, **Excel**, **PowerPoint**, and **Access**. These programs are for word processing, spread sheets, presentation and database, respectively.

For further information

Please call the program staff listed below to sign up or request further information on the **Notebook Computer Option**. Space is limited and has been oversubscribed in the past, so please respond early.

Sandra Clarkson: (780) 471-7867

Hardeep Gill: (780) 471-8858

-or-

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