

## Outreach and Well-being Leader – Student Engagement

### Job Description

NAIT's Promise to Students includes the provision of a positive student experience that encompasses students' mental, emotional and physical well-being. The departments within Student Well-being and Community, including Student Engagement; Campus Recreation Services; Student Counselling and Chaplaincy Services; Health Services; Mental Health Coordination; Student Resolution Office; and NAIT Athletics, work collaboratively to support holistic student success. Student Engagement helps students connect with each other and the institution. We assist students in finding and building community, developing leadership skills, meeting like-minded individuals, and transitioning into life at NAIT.

Reporting to the Student Programs Coordinator – Student Engagement, Outreach and Well-being Leaders will work collaboratively to support the goals of Student Engagement and the wider department of Student Well-being and Community. Outreach and Well-being Leaders will provide leadership and service in creating a healthy, inclusive, and supportive culture for students, through the planning and implementation of well-being outreach and promotion activities. Some of the events Outreach and Well-being Leaders may support include: PAWs for a Break with Flynn, Pink Shirt Day, Art Stations, Healthy Relationships Week, Movember, and New Student Orientation.

#### Responsibilities:

- Deliver well-being promotion and outreach activities as planned and directed by Student Engagement.
- Plan, execute and/or support well-being promotion and outreach activities in consultation and partnership with Student Well-being and Community departments.
- Promote well-being and Holistic Student Success.
- Act as a liaison between students and services by connecting students to campus supports
- Maintaining confidentiality when working with students in difficult circumstances
- Refer students to available support services, as appropriate
- Attend training (tentatively – August 12-16), and personal and professional development opportunities
- Attend bi-weekly meetings
- Must be available support events before, in between, and after class.

#### Qualifications:

- Must be a current NAIT Student who has completed at least one full-time semester and be enrolled for the following year
- Must have the ability to work during academically heavy periods, such as mid-term and exam periods
- Has maintained a good academic record (3.0 GPA or higher cumulative recommended)
- Passionate about improving the experience of their fellow students
- Strong interpersonal skills and ability to easily build rapport
- Ability to work collaboratively in a team setting
- Comfortable handling difficult conversations and interactions
- Demonstrated ability to appropriately communicate knowledge and expertise
- Proven ability to take initiative and effectively problem solve
- Good organizational skills with the ability to prioritize work and manage time
- High intercultural competency with the ability to be inclusive and respectful of cultural differences
- Ability to communicate (verbal and written) clearly and concisely in English
- Strong presentation and previous event-planning skills is considered an asset
- Comfortable initiating conversations with peers in an outreach setting
- Must have the ability to work during the day, in between and before and after classes

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**Work Schedule:** 10 to 15 hours per bi-weekly pay period – September 2019 – April 2020, including during mid-terms and finals

**Remuneration:** \$15.74 Hour

#### Benefits

- Remuneration at \$15.74/hour
- Membership in the Alberta Union of Public Employees
- Professional development opportunities and coaching
- Paid training during the summer
- Outreach & Well-being Leader apparel
- Appreciation meals and events
- Transferrable employability skills and letters of reference
- Working on a team of passionate students and dedicated staff
- Experience working at a large corporation and post-secondary institution like NAIT

**Application Deadline:** March 22