



## TIP OF THE WEEK

### **Parking Enforcement**

NAIT Parking Services maintains the Institute's parking facilities and endeavors to provide as many parking spaces and services for staff, student, and visitor use. Because of the demand for parking space on campus, it is necessary to have a significant level of parking enforcement on campus in order to protect the interests of paying permit holders. Campus Security Services is responsible for providing parking enforcement and has the authority to issue the City of Edmonton Bylaw Tickets.

As well, the City of Edmonton maintains a high level of parking enforcement in residential areas around the Institute. In light of the crowded situation which exists on campus, and ever increasing environmental concerns, it is recommended that all members of the NAIT community use public transit whenever feasible or take advantage of the Carpool program.

When the deterrent value of parking signs, yellow curbs and parking violation tickets is not sufficient to serve the interests of NAIT regarding safety, emergency services, the rights of other parkers, or key personnel essential to the function of NAIT, tow-away action may be implemented. Vehicles illegally parked at NAIT may be tagged and / or towed at the owner's expense.

### **Permit Usage**

#### Display of Permit

- The permit must be affixed to the rear view mirror or as directed by Parking Services. Failure to display a valid permit will result in a violation.

#### Lost / Stolen Permit

- If you have lost or are unable to display your permit in this manner, it must be reported to Parking Services. Only NAIT permits will be honored. Notes, handwritten or otherwise, are not recognized. Lost or destroyed permits will be replaced at Parking Services (Room O112). A fee will be charged for replacement permits.

#### Withdrawal of Parking Services

- During times of construction, maintenance, and special events, it may be necessary to cancel parking permits. Every effort will be made to provide alternate parking for persons who are displaced. Please check the Student Portal or the Security and Parking website for information updates regarding any parking changes.

### **City of Edmonton Bylaw Tickets**

Within 15 days of receiving a bylaw ticket, a 'final notice' is mailed to the registered owner of the vehicle if the voluntary payment is not made by the due date.

After 45 days, a 'violation ticket' is created for processing. This ticket will have the required court appearance date printed on it. Failure to attend court may result in a 'conviction in absence'. Please be aware that additional penalties and motor vehicle services denial may be put into effect until all fines and penalties are paid.

If you wish to appeal a Bylaw Ticket, you must contact the Bylaw Ticket Administration office. Violations may be appealed within 15 calendar days from the date that the ticket was issued by writing a letter of explanation and appeal to the address listed below:

Bylaw Ticket Administration  
2nd floor, Chancery Hall  
9930-102A Avenue NW  
Phone: 780-496-5161  
Fax: 780-496-5352  
Hours of Operation: Monday-Friday, 8:30am- 4:30pm

For more information regarding Parking Enforcement, please visit [www.nait.ca/security](http://www.nait.ca/security).



## **TIP OF THE WEEK**

If you have information regarding a crime, contact Protective Services at 780-471-7477. If you wish to remain anonymous, contact Crime Stoppers at 1-800-222-TIPS (8477). Your identity will remain anonymous, and if the information you provide leads to a conviction, you could be eligible for a reward of up to \$2000.00.

***Everybody benefits, except the criminal.***