

**FEE INFORMATION for BACCALAUREATE PROGRAMS**

You must be accepted in either the **Bachelor of Technology (BTE)** or the **Bachelor of Business Administration (BBA)** program in order to use this process.

Setting up your MyNAIT Portal Account

If you have not set up a user name and password, go to MyNAIT portal at <http://www.nait.ca/myNAIT> to set up your user name and password following the online instructions outlined in the [MyNAIT Quick Reference Guide](#).

Logging into MyNAIT Portal if your account is already set up

- Using Internet Explorer or Firefox go to www.nait.ca.
- Click **CURRENT STUDENTS** » to access **MYNAIT PORTAL**.
- Login with your MyNAIT username and password.

Refer to the [Fees & Expenses](#) pages at www.nait.ca for [payment deadline dates](#) and [fee payment instructions](#).

Tuition Deposit Required

A one-time, non-refundable **\$250 deposit is due within 30 days** of receipt of your [enrolment eLetter](#). If, at the end of 30 days, your deposit has not been received, your acceptance will be cancelled.

All students are responsible for the \$250 deposit, with the exception of students who have been admitted to the NAIT degree programs from a current NAIT diploma program.

The deposit will appear on your student account and your payment will be applied against your first course enrolment.

Tuition Fees

As you enrol in your courses, the amount owing will adjust to reflect the actual cost of tuition and related fees.

Number of Courses	Cost per Course	Cumulative Cost
1	\$648.96	\$648.96
2	\$648.96	\$1,297.92
3	\$648.96	\$1,946.00
4 or 5	0	\$1,946.00
6 or more	\$648.96 each	



Tuition Fees for International Students

International Students are required to pay a surcharge.

Number of Courses	Cost per Course	Domestic Cost	International Surcharge	Cumulative Cost
1	\$648.96	\$648.96	\$1,955.55	\$2,604.51*
2	\$648.96	\$1,297.92	\$3,911.05	\$5,209.02*
3	\$648.96	\$1,946.00	\$5,866.50	\$7,812.50*
4 or 5	0	\$1,946.00	0	\$7,812.50*
6 or more	\$648.96 each		\$1,955.55 each	

*NAITSA Fee of \$137.50 included

- BTE students enrolling in a course offered by another diploma or degree program may require an account adjustment which will occur within a week after the enrolment.

Continuing Education Courses

- BTE and BBA students taking courses offered through Continuing Education will be assessed additional tuition per course.

Related Fees

- The NAIT Student Association (NAITSA) fee is mandatory and is \$45.83 per course up to the maximum NAITSA fee of \$137.50 per term.
- The U-Pass fee is mandatory for students taking three or more courses and is \$110.00 per term.
- Health & Dental Fees are mandatory for students taking three or more courses per term, unless a student has extended coverage (Alberta Health Care is not sufficient coverage) through an employer or parent.
- Students taking less than three courses per term are not eligible for health and dental coverage.
- International students do not qualify for health and dental coverage.

Waiving of Fees

- If you already have extended health and dental coverage, you must bring the completed Health & Dental Waiver Form to Room E125 by the opt-out deadline to have these fees removed from your account.
- Failing to take the necessary action will leave you responsible for these fees.

Locker Fees

- The locker fee process is currently under review. Further information will be available in early July. Please continue to check the MyNAIT Portal.



Student Statements

- Statements are mailed out in late July for the Fall term, late November for the Winter term, and late March for the Spring term.
- If you have enrolled in your courses by this time, you will receive a statement showing your outstanding fees and the payment deadline date.
- If you have not enrolled in your courses by this time, you will not receive a statement. It will be your responsibility to use your Student Portal to view the amount of outstanding fees.
- The statement will include tuition and all related fees.

Payment Deadlines

- Tuition and fees are due by the Payment Deadline date.
- If you pay your tuition and fees by term, an additional fee of \$25 per term will be added to your account after the payment deadline date for each term.
- If your fees are not paid by the Payment Deadline date, a late payment fee of \$100 will be assessed to your account.
- If your course starts mid-term, your fees are due as soon as you enrol.

Confirmation of Attendance

- You must pay the fees for your first term before confirming your attendance at NAIT.
- If you are opting out of the Health & Dental coverage, you will be able to confirm your attendance at NAIT with these fees outstanding.

Refund Policy

- Refunds normally take between four to six weeks and are processed in the manner in which the payment was made. For complete details, review the [Refund Policy for Full-time Programs](#) on the [Fees and Expenses](#) webpage or contact the Cash Office for additional information.

Contact NAIT (on book flap)

- Via [email](#) | [online chat](#) | **phone:** 780.471.6248 | **toll free** 1.877.333.6248