



Library Research Tips

Boolean Operators: And, Or, Not

Use Boolean operators AND, OR & NOT to create more precise searches by connecting search terms.

AND

Use AND when you want to narrow your search. For example, search for “accounting” AND “taxation” if you want to find resources that contain **both** of those terms.

OR

Use OR when you want to broaden your search. For example, search for “accounting” OR “finance” if you want to find resources that contain either one of those terms, or both.

NOT

Use NOT when you want to exclude a term from your search. For example, search for “bat” NOT “baseball” to find only information about the mammal. The operator NOT can be difficult to use because a relevant document could also contain the excluded word. For example, perhaps there is a newspaper article about a fruit bat that was hit by a baseball bat.

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